

Notice of the Annual Meeting of Buckden Parish Council

Monday 17th May 2021

11th May 2021

To: Councillor P Breen, Councillor G Huck, Councillor P Vetch and Councillor J Way

Dear Councillors

You are hereby summoned to attend The Annual Meeting of Buckden Parish Council at the Buckden Village Institute on Monday 17th May 2021 at 7.00pm to transact the business as listed below.

Yours Sincerely

Laura Jowett

Clerk to the Council

buckdenclerk@gmail.com / 07859 406535

AGENDA

1. Election of Chairman
2. Chairman's acceptance of Office
3. Apologies for Absence
To consider and approve reasons for absence.
4. To receive Councillors' Declarations of Interest and consider any requests for dispensations.
5. Election of Vice Chairman
6. Policies
To review:
 - a) Standing Orders
 - b) Financial Regulations
 - c) Complaints procedure
7. Documents
To receive and approve
 - a) The Asset Register
 - b) The Council's Risk Assessment
8. Meeting dates
To confirm the dates of future meetings to the end of the financial year 2019-20 as the second Monday of each month.