

BUCKDEN PARISH COUNCIL

Notice of the Ordinary Meeting of Buckden Parish Council to be held at Buckden Village Institute on Monday 11th March 2024 at 7pm

Date: 11th March 2024

To: All members of Buckden Parish Council (Councillor R Ingram, Councillor A Jarrett, Councillor P Ramsden, Councillor P Vetch, Councillor J Way)

Dear Councillors

You are hereby summoned to attend a meeting of Buckden Parish Council on Monday 11th March at Buckden Village Institute. The business to be transacted is shown below.

Yours sincerely

Elaine Barlow-Hall
Clerk to the Council
Buckden Parish Council buckdenclerk@gmail.com

This meeting is open to the press and public by virtue of the Public Bodies (Administration of Meetings) Act 1960, s1

AGENDA

2324/79 Chair's remarks

To receive remarks from the Chair.

2324/80 Apologies for Absence

To receive and consider the reasons for absence.

2324/81 Disclosures of Interest

To receive any disclosable pecuniary interests or personal interests from members on matters to be considered at the meeting. The disclosure should include the nature of the interest.

2324/82 Minutes of previous meeting

To approve the minutes of the meeting of the Parish Council held on Monday 8th January 2024 (attached)

2324/83 Confidential items to be discussed in confidence after item 2324/93

To consider if any further items on the agenda need to be discussed in confidence after item 2324/93,

2324/83 Confidential items to be discussed in confidence after item 2324/93

To consider if any further items on the agenda need to be discussed in confidence after item 2324/93, following exclusion of the press and public, due to the sensitive nature

2324/84 Public participation

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the Council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.

2324/85 Reports from Invited Guests and County Councillors

2324/86 Planning

- a) To consider and decide upon planning application C13/3 – Change of use – Townhead Barn
- b) To receive and note:
 - a. Approval of planning application – C/13/63C High Haw Garth
 - b. Approval of C/13/206B/OH Notification under Reg 5 The Overhead Lines (Exemption) – Beckermonds Scar
- c) To receive and note the updated planning application register showing the application status

2324/87 Highway Matters

- a) To receive an update on footpaths in the parish and consider any action required.
- b) To consider any highways issues in the parish and any action required.
 - 1) Repairs
 - 2) Gritting
 - 3) Parking Restrictions
- c) To receive an update on Village Signage

2324/88 Land Registry Project

To receive an update on the Land Registry Project.

2324/89 Correspondence

To note any correspondence received by the council and to agree any actions if necessary:

- a) Letter from NYC ref Urban Highway Grass Cutting
- b) Letter from Parish of UW&L ref grass cutting – Hubberholme Church
- c) Email ref YDNP Management Plan
- d) Letter re Home to school transport
- e) Letter re Health & Well-being
- f) Letter from YDNPA seeking nominations for PC Member of The National Park

2324/90 Finance

- a) To receive and note the current Bank Statements for January & February 2024.
- b) To review and approve the 2023/24 Bank Recon and full-year forecast
- c) To approve:
 - a. Payment to S Close – Grass cutting & Generator fuel - £50
 - b. Payment to Handley Electrical - Defib Installation - £168
 - c. Payment to YLCA for clerk induction training - £25
 - d. Payment to Peter Vetch for MS365 licence - £59.99
 - e. Transfer from Current to Savings account - £4,300
- d) To receive an update on the status of banking arrangements – new clerk
- e) To approve an update of the Financial Risk Register
- f) To approve an update of the Asset Register

- g) To approve the 2024/25 budget
- h) To note the update of the Business Contingency plan
- i) To approve the re-appointment of the internal auditor

2324/91 Parish Clerk

To approve the appointment of the new Parish Clerk.

2324/91 Annual Parish Meeting

To approve arrangements for the Annual Parish Meeting 2024

2324/93 Date of the next meeting

The next meeting of Buckden Parish Council will be held at 7.00 pm on Monday 13th May 2024.

2324/94 Exclusion of press and public

To resolve that members of the press and public be excluded under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature, as determined under item 2324/83.