

**Notice of the Ordinary Meeting of Buckden Parish Council**  
**Monday 14<sup>th</sup> February 2022 at 7pm at Buckden Village Institute**

Tuesday 8<sup>th</sup> February 2021

**To: Councillor A Jarrett, Councillor P Ramsden, Councillor P Breen, Councillor P Vetch,  
Councillor J Way**

**Dear Councillors**

You are hereby summoned to attend a meeting of Buckden Parish Council on Monday 14<sup>th</sup> February 2022 at 7.00pm at Buckden Village Institute.

The business shown below is to be transacted.

Yours sincerely

**Laura Jowett**

Clerk to the Council

[buckdenclerk@gmail.com](mailto:buckdenclerk@gmail.com) / 07859 460535

**AGENDA**

**1. Chairman's remarks**

**2. Apologies for Absence**

To receive and consider the reasons for absence.

**3. Disclosures of Interest**

To receive any disclosable pecuniary interests or personal interests from members on matters to be considered at the meeting. The disclosure should include the nature of the interest.

**4. Minutes.**

To approve the minutes of the Ordinary Meeting of the Parish Council held on Monday 13<sup>th</sup> December 2021.

**5. Public participation**

**6. Resolution to Adjourn the meeting to receive reports from Invited Guests and District /  
County Councillors**

**7. Highway Matters**

- a) To consider the issue of road safety in Buckden
- b) To receive and consider recent correspondence from Councils Against Noise and Speed (CANS) and 20's Plenty for North Yorkshire
- c) To consider any highways issues in the parish, including gritting, and any action required

## **8. Planning**

To consider planning applications

- a) C/13/201A - Full planning permission for works to resurface and extend the existing track serving the agricultural land and for works to the field access points at Land to the east of Oughtershaw Hall, Oughtershaw, Buckden, Skipton, BD23 5JR

## **9. Land Registration**

- a) To receive an update on HM Land Registry's pilot scheme for Parish Councils
- b) To consider expenditure for further documentation relating to land registration
- c) To agree any action required

## **10. Emergency Planning**

- a) To consider Emergency Planning for Buckden Parish
- b) To receive an update and consider the purchase of a generator for use at the Village Institute in case of emergencies

## **11. Correspondence**

- a) To consider the criteria for circulating emails from YLCA and other organisations of which the PC is a member
- b) To receive information regarding the Queen's Platinum Jubilee
- c) To receive information from NYCC regarding the stone quarry

## **12. Council business**

- a) To consider and approve guidance for public participation at council meetings
- b) To consider a draft policy for Memorial Benches
- c) To consider a Business Continuity Plan for Buckden Parish Council
- d) To consider and approve Financial Regulations
- e) To consider dates for council meetings in May
- f) To agree a date for re-enrolment with the Pensions Regulator
- g) To consider the renewal of the Council's subscription to Microsoft 365 on the 1<sup>st</sup> March for the cost of £59.99
- h) To provide information on defibrillators
- i) To consider attendance at the YLCA Craven Branch meeting on Wednesday 23<sup>rd</sup> February

## **13. Finance**

- a) To receive and note the Bank Statements and a bank reconciliation to 31st January 2022.
- b) To receive an update on amending the bank mandate to add councillors as signatories
- c) To receive and consider a risk assessment of internet banking
- d) To consider a system of internal control
- e) To appoint an internal auditor

## **14. Date of the next meeting**

The next meeting of the Council will be held at 7pm on Monday 14<sup>th</sup> March 2022

The Clerk should be given seven clear days' notice of items for the agenda of the next meeting.