

## BUCKDEN PARISH COUNCIL

### DRAFT MINUTES OF THE ORDINARY MEETING OF BUCKDEN PARISH COUNCIL HELD AT BUCKDEN SCHOOL ROOM ON MONDAY 13<sup>TH</sup> DECEMBER 2021 at 7.00PM

Those present:

Chairman: Councillor P Vetch

Councillors: Councillor P Ramsden and Councillor J Way

Officer: Laura Jowett (remotely via Zoom)

#### **2122/107**

##### **Chairman's remarks**

In the absence of Councillor Breen, Councillor Vetch chaired the meeting. Councillor Vetch explained that due to the current guidance regarding Covid-19 the meeting would be kept as brief as possible and non urgent items would be deferred to a future meeting to minimise the chance of any infection.

#### **2122/108**

##### **Apologies and reasons for Absence**

**Resolved** to accept apologies and approve the reasons for absence from Councillor P Breen and Councillor A Jarrett.

#### **2122/109**

##### **Disclosures of Interest**

None

#### **2122/110**

##### **Minutes of the Previous Meetings**

**Resolved** that the minutes of the Ordinary Meeting of the Council on Monday 8<sup>th</sup> November 2021 be signed as a true and accurate record.

#### **2122/111**

##### **Public Participation**

No members of the public were present.

#### **2122/112**

##### **Reports from District / County Councillors**

None. Apologies had been received from Councillor Quinn (NYCC) and Councillor Metcalfe (CDC)

#### **2122/113**

##### **Highways Matters**

- a) **To consider the issue of road safety in Buckden**
- b) **To receive and consider recent correspondence from Councils Against Noise and Speed (CANS) and 20's Plenty for North Yorkshire**
- c) **To consider any highways issues in the parish, including gritting, and any action required**

This item was deferred to a future meeting. Councillors were reminded that local highways issues can be reported via the clerk.

#### **2122/114**

##### **Land Registration**

- a) **To receive and consider an invitation to take part in HM Land Registry's pilot scheme for Parish Councils**
- b) **To agree any action required**

This item was deferred to a future meeting when the Council should have some detailed information about what the pilot scheme will involve.

**2122/115**      **Emergency Planning**

- a) **To consider Emergency Planning for Buckden Parish**
- b) **To consider the purchase of a generator for use at the Village Institute in case of emergencies**

Councillor Vetch advised that quotes are being sought for a generator and options will be presented at a future meeting. It was felt that it may be appropriate to apply for Locality grants towards this project.

**2122/116**      **Correspondence**

- a) **To receive and consider an update on progress towards a new single council for North Yorkshire**

The update was received, and the reorganisation will be considered at a future meeting.

- b) **To receive information from YDNPA regarding tree work in Buckden**

Noted

- c) **To receive and consider information from Craven District Council regarding Craven Community Champions Awards**

Noted

**2122/117**      **Council Business**

- a) **To consider and approve guidance for public participation at council meetings**

This item was deferred to a future meeting.

- b) **To consider a draft policy for Memorial Benches**

This item was deferred to a future meeting. In order to proceed with a current request the Council resolved that the new bench should be of the same make and design of the most recently installed bench on the Village Green.

- c) **To consider a Business Continuity Plan for Buckden Parish Council**

This item was deferred to a future meeting.

- d) **To approve expenditure of £223.14 (including VAT of £37.19) for a replacement battery for the defibrillator at the Village Institute**

**Resolved** to approve expenditure of £223.14 (including VAT of £37.19) for a replacement battery for the defibrillator at the Village Institute

- e) **To consider delegating the budget for defibrillator consumables to the Clerk in order that decisions can be made promptly.**

**Resolved** that the budget for defibrillator consumable be delegated to the Clerk.

**2122/118**      **Finance**

- a) **To receive and note the Bank Statements and a bank reconciliation to 30<sup>th</sup> November 2021.**

The bank statements and bank reconciliation were received and noted.

Balances were as follows:

HSBC Business account (as at 19/11/21): £2,867.54

Unity Trust T1 account (as at 30/11/21): £5650.12

- b) **To receive an update on the switch to Unity Trust bank**

A brief update was provided, The account is now open with Unity Trust.

c) **To consider amending the bank mandate to add councillors as signatories**  
Resolved to add all councillors as signatories to the Unity Trust account.

d) **Resolved to approve the following payments:**

Wel Medical - Replacement battery: £223.14 (including VAT of £37.19)

e) **To approve the budget for 2022-2023**

**Resolved** to approve the budget for 2022-2023

f) **To consider setting the precept for 2022-2023**

**Resolved** to set the precept for 2022-2023 at £4,600

**2122/119**

**Date of the next meeting**

The next ordinary meeting of Buckden Parish Council will be held at 7pm on Monday 10<sup>th</sup> January 2022 in the Village Institute.

The meeting closed at 7.15pm

The Clerk should be given seven clear days' notice of items for the agenda of the next meeting.