

BUCKDEN PARISH COUNCIL

DRAFT MINUTES OF THE ORDINARY MEETING OF BUCKDEN PARISH COUNCIL HELD AT BUCKDEN SCHOOL ROOM ON MONDAY 8TH NOVEMBER 2021 at 7.00PM

Those present:

Chairman: Councillor P Vetch

Councillors: Councillor P Ramsden and Councillor J Way

Officer: Laura Jowett

Also Present: Three members of the public

- 2122/94** **Chairman's remarks**
In the absence of Councillor Breen, Councillor Vetch chaired the meeting.
- 2122/95** **Apologies and reasons for Absence**
Resolved to accept apologies and approve the reasons for absence from Councillor P Breen and Councillor A Jarrett.
- 2122/96** **Disclosures of Interest**
None
- 2122/97** **Minutes of the Previous Meetings**
Resolved that the minutes of the Ordinary Meeting of the Council on Monday 18th October 2021 be signed as a true and accurate record.
- 2122/98** **Public Participation**
No members of the public wished to comment at this point in the meeting.
- 2122/99** **Reports from District / County Councillors**
None. Apologies had been received from Councillor Quinn (NYCC) and Councillor Metcalfe (CDC)
- 2122/100** **Highways Matters**
- a) **To receive an update on the issue of road safety in Buckden**
Deferred to the next meeting
 - b) **To consider any highways issues in the parish and any action required**
It was noted that the work to reduce overhanging vegetation at Seal Bank had not yet been completed. The Clerk will contact Area 5 to request, again, that the vegetation is removed to a height which will allow large vehicles to pass.
- 2122/101** **Planning**
No applications had been received
- 2122/102** **Land Registration**
- a) **To receive an update on the process of registering parish land**

Councillor Vetch advised that the Council has been in contact with HM Land Registry who are conducting a pilot scheme with local councils to work out the process for first registration, they have suggested that Buckden Parish Council could be a part of the pilot scheme. The Council agreed in principle that this could be useful but that participation would depend on the costs involved.

b) To agree any action required

The Council agreed that Councillor Vetch will have an initial phone call with the Land Registry to discuss the process and that further information be brought back to a future meeting for the Council to consider if it wishes to take part in the pilot scheme.

2122/103

Correspondence

a) To consider a request from a resident to install a memorial bench

The Council considered a request to install a bench on the Village Green in memory of a long standing and well known member of the community.

Resolved that in principle the Council agree to this request subject to approval of the design and location of the bench.

The Council agreed that it may be useful to have a policy relating to benches in the parish and the clerk will gather some examples of such policies for consideration at a future meeting.

b) To receive a letter from Craven District Councils Select Committee regarding the effects of tourism and to consider any response the Council wishes to make to the questionnaire

The Council considered its response to the short questionnaire and agreed that Councillor Vetch would draft the response in line with the discussion and circulate to all councillors for agreement before the Clerk submits the response on behalf of the Council.

c) To receive an invitation from NYCC to attend an online briefing on the progress being made on the transition to a new unitary council for North Yorkshire.

Councillor Vetch will attend one of the briefing sessions and will report back. Copies of any associated materials will be circulated to all councillors.

2122/104

Council Business

a) To consider and approve guidance for public participation at council meetings

A draft document with guidance for public participation at council meetings had been circulated and was considered. The Council is keen to encourage public attendance and participation at meetings and appreciates that members of the community have a valuable contribution to make. **Resolved** to amend the draft document to include a statement that the order of the meeting can be changed at the chairs discretion to enable residents to participate early in the meeting if necessary and to review the tone of the document before considering a final draft for approval at the next meeting.

2122/105 **Finance**

a) **To receive and note the Bank Statements and a bank reconciliation to 19th October 2021.**

The bank statements were received and noted. Balances at the 19th October 2021 were as follows:

Business account: £2,867.54

Community account: £6,470.37

b) **To note the date of the switch to Unity Trust bank**

The Council's banking will be switched to Unity Trust Bank on the 11th November.

c) **Resolved** to approve the following payments:

Shaun Close - £456.00 Grasscutting

YLCA - £22.50 – Attendance at Planning Training (Cllr Way)

Debbie Roe - £46.49 – Refreshments for the bonfire

d) **To consider the draft budget for 2022-2023**

The draft budget for 2022-2023 was reviewed and considers. Some amendments were suggested to bring the proposed expenditure in line with the precept requirement. **Resolved** that the draft budget be amended and circulated in order to be approved at the next meeting. The clerk will request information regarding the tax base in order that the band D equivalent can be calculated.

2122/106 **Date of the next meeting**

The next ordinary meeting of Buckden Parish Council will be held at 7pm on Monday 13th December 2021 in the Village Institute.

The Clerk should be given seven clear days' notice of items for the agenda of the next meeting.