

Notice of the Ordinary Meeting of Buckden Parish Council

Monday 17th May 2021 at Buckden Village Institute

Tuesday 11th May 2021

To: Councillor P Breen, Councillor G Huck, Councillor P Vetch, Councillor J Way

Dear Councillors

You are hereby summoned to the ordinary Parish Council meeting on Monday 17th May 2021 at 7.30pm at the Buckden village Institute.

The business shown below is to be transacted.

Yours sincerely

Laura Jowett

Clerk to the Council

buckdenclerk@gmail.com / 07859 460535

Members of the press and public are welcome to attend as observers. Please notify the clerk if you wish to attend as capacity is restricted to enable social distancing.

AGENDA

2122/1. Chairman's remarks

2122/2. Apologies for Absence

To accept the reasons for absence of any members of the meeting

2122/3. Disclosures of Interest

To receive any disclosable pecuniary interests or personal interests from members on matters to be considered at the meeting. The disclosure should include the nature of the interest.

2122/4. Minutes

To approve the minutes of the Ordinary Meeting of the Parish Council held on Monday 12th April 2021.

2122/5. Public participation

2122/6. Resolution to Adjourn the meeting to receive reports from Invited Guests and District/ County Councillors

2122/7. Co-option

- a) To receive information on the co-option process
- b) To agree the notice of co-option including time frames

2122/8. Highway Matters

To receive any updates

2122/9. Planning

2122/10. Land Registration

To receive any update

2122/11. Correspondence

- a. To receive information from Craven District Council regarding a Statement of Licensing Policy Consultation and consider any comments the council wishes to make.
- b. To consider the Governments call for evidence regarding remote meetings and any response the Council wishes to make.

2122/12. Finance

- a. To receive and note the Bank Statements.
- b. To receive the bank reconciliation to the 31st March 2021
- c. To receive the accounts for 2020-2021
- d. To consider banking arrangements and agree signatories and a change to the mandate.
- e. To receive the renewal quote for the council's insurance
- f. To approve the following payments:
 - i. payment of £260.13 to BHIB for the renewal of the annual insurance policy

2122/13. Annual Governance and Accountability Return

- a. To appoint the internal auditor
- b. To declare Buckden Parish Council as exempt from a limited assurance review (under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015) for 2020-2021 due to gross income and expenditure being below £25,000 and to approve the Certificate of Exemption.

2122/14. Date of the next meeting

The next Meeting of the Council will be held at 7pm on Monday 14th June 2021

The Clerk should be given seven clear days' notice of items for the agenda of the next meeting.