

BUCKDEN PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF BUCKDEN PARISH COUNCIL HELD AT BUCKDEN VILLAGE INSTITUTE ON MONDAY 17th MAY 2021 at 7.30PM

Those present:

Chairman: Councillor P Breen

Councillors: Councillor G Huck, Councillor P Vetch and Councillor J Way

Officer: Laura Jowett (Clerk)

Also Present: Councillor Sue Metcalfe (Craven District Council) and one member of the public

2211/1

Chairman's remarks

Councillor Breen welcomed everyone to the meeting and thanked them for attending. He thanked Councillor Vetch for setting up the Village Institute for the meeting

2122/2

Apologies and reasons for Absence

None, all were present.

2122/3

Disclosures of Interest

None

2122/4

Minutes of the Previous Meeting

Resolved that the minutes of the Ordinary Meeting of the Council held on Monday 12th April 2021 be signed as a true and accurate record by the Councillors in attendance at that meeting.

2122/5

Public Participation

A member of the public spoke about the land at the White Lion in Cray

2122/6

ITEM 6 – Reports from Invited Guests

Councillor Metcalfe from Craven District Council attended the meeting and advised that she has a Locality Grant which parish councils can apply for and suggested Buckden Parish Council consider if there are any projects which might require additional funding from the Locality Grant.

Councillor Metcalfe spoke about the local government reorganisation which is being considered. She also explained that Craven District Council have employed two wardens to address anti-social behaviour in the dales, such as littering and breaching the countryside code. This is a trial scheme but may be rolled out if successful.

2122/7

Co-Option

- a) **To receive information on the co-option process**
 - b) **To agree the notice of co-option including time frames**
- a) Information had been circulated in advance of the meeting.
- b) Resolved that the notice calling for candidates for co-option be displayed in notice boards and on the website from the 18th May, with a view to co-opting at the meeting in June.

2122/8

Highway Matters

Councillor Breen gave an update on the issues regarding road safety in Buckden and advised he is awaiting a response from North Yorkshire County Council regarding the options which might be available.

2122/9

Planning

None

2122/10

Land Registration

Councillor Breen is awaiting a response from the solicitor dealing with the issues of land registration.

Resolved to investigate membership of the Land Registry in order to access their database.

2122/11

Correspondence

- a) **To receive information from Craven District Council regarding a Statement of Licensing Policy Consultation and consider any comments the council wishes to make.**

This item of correspondence was noted, and the Council **resolved** to make no comment.

- b) **To consider the Governments call for evidence regarding remote meetings and any response the Council wishes to make.**

Resolved that the clerk respond to the call for evidence on behalf of the Council with the view that the Council is in favour of hybrid meetings and believes that councils should have the choice about how meetings are held.

2122/12

Finance

- a) **To receive and note the Bank Statements.**

The bank statements were received and noted. Balances at the 19th April 2021 were as follows:

Business account: £2,867.40

Community account: £3798.60

- b) **To receive the bank reconciliation to the 31st March 2021**

The bank reconciliation to 31st March 2021 was received and noted.

- c) **To receive the accounts for 2020-2021**

The accounts for 2020-2021 were received and noted.

- d) **To consider banking arrangements and agree signatories and a change to the mandate.**

Resolved that the signatories be Councillor P Breen, Councillor P Vetch and the clerk and that previous signatories be removed from the mandate. Proposed by Councillor Breen, seconded by Councillor Way and approved, all were in favour.

- e) **To receive the renewal quote for the council's insurance**

The renewal quote for the council's insurance was received.

- f) **Resolved to approve the following payments:**

- i. **payment of £260.13 to BHIB for the renewal of the annual insurance policy**

2122/13

Annual Governance and Accountability Return

- a) **To appoint the internal auditor**

Resolved to appoint Debbie Roe to conduct the internal audit.

- b) **To declare Buckden Parish Council as exempt from a limited assurance review (under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015) for 2020-2021 due to gross income and expenditure being below £25,000 and to approve the Certificate of Exemption.**

Resolved to declare Buckden Parish Council as exempt from a limited assurance review for 2020-2021 due to gross income and expenditure being below £25,000.

2122/14

Date of the next meeting

The next ordinary meeting of Buckden Parish Council will be held at 7pm on Monday 14th June 2021.

The meeting closed at 20.40pm

The Clerk should be given seven clear days' notice of items for the agenda of the next meeting.