

## **BUCKDEN PARISH COUNCIL**

### **Minutes of the Ordinary meeting of Buckden Parish Council held at Buckden Village Institute Monday 8<sup>th</sup> January 2024 at 7.00pm**

Present: **Councillors Jarrett, Vetch, Ramsden, Way, Ingram**  
Also Present: (Cllr Vetch as acting clerk)  
Members of the Public: Three

Start time: 19.00

#### **2324/64 Chair's remarks**

Noted the remarks of Cllr. Ingram regarding the resignation of the Parish Clerk. Cllr Ingram and Cllr. Vetch will be sharing the duties of Acting Clerk until a replacement is found. Cllr. Ingram will be overseeing issues relating to highways and planning and Cllr Vetch will be looking after finance and council administration. Recruitment of a new clerk has started.

Noted that following the resignation there are several administrative matters to be handled at the meeting.

Noted that Cllr. Ingram reported the delivery of three Grit Bins in and around the village. A fourth is due to be delivered to Oughtershaw soon and a fifth to Hubberholme. BPC has undertaken a contract with North Yorkshire DC to replenish the supply of grit each year at a cost of £75 per bin (total £375 per annum). The Grit is to be used on public highways and footpaths with the responsibility falling to each resident to use as appropriately and responsibly.

Noted that there was superb attendance at the Defib training. Cllr. Ingram thanked Robin Davidson and Barbara Ramsden on behalf of the PC.

Noted that, following the intervention of Cllr. Foster, the verge/ car parking area at Stubbings Lane/Hubberholme Church, has been graded. Our thanks to Cllr Foster for his assistance in resolving this matter.

Cllr. Ingram thanked Johnnie Horner for his efforts in removing the tree which was stuck under Buckden Bridge.

#### **2324/65 Apologies for Absence**

No apologies for absence received.

#### **2324/66 Disclosures of Interest**

No disclosure of any pecuniary interests or personal interests from received Cllrs. on matters to be considered at the meeting.

#### **2324/67 Minutes of previous meeting**

**Resolved** to approve the minutes of the meeting of the Parish Council held on Monday 13<sup>th</sup> November 2023). Noted that the value decided at the meeting for the 2024/25 Precept was incorrectly recorded in the Draft Minutes. The correct figure was £4,585 and the draft minutes have been duly amended.

#### **2324/68 Confidential items to be discussed in confidence after item 2324/78**

**Resolved** that no further matters to be discussed after item 2324/78

#### **2324/69 Public participation**

Noted that Mr N. Barlow-Hall has identified a location on Dubbs Lane to site the trial water level sensing equipment which does not require approval from NY Highways.

#### **2324/70 Reports from Invited Guests and County Councillors**

A verbal report was received and noted from Mr P Katic (NT) regarding status of NT projects in the area:

- a) The work on the two woodland developments has been approved and is due to start shortly; Mr Katic will be in touch seeking volunteers to help with planting.
- b) The planning application for the diversion of the Dalesway footpath between Buckden and Hubberholme is being prepared; conversations with Mr M Falshaw about a bench have taken place.

Cllr. Way stated that she has had positive feedback from several parishioners regarding the maintenance work done by the NT on footpaths within the village.

Cllr. Ingram thanked Mr Katic for his input on behalf of the PC.

#### **2324/71 Planning**

- a) Noted Advice of Prior Approval for mast extension at Grange Farm Buildings – deemed to be permitted development, so no planning approval required. **Resolved** that Cllr. Ingram would contact YDNPA Planning to investigate why Buckden PC did not receive notification of this application, and why it does not appear in the list of applications for Buckden Parish on the YDNPA Planning Portal.
- b) Noted pre-advice of planning application ref change of use of Town Head Barn. This is an administrative matter of no concern to the PC.
- c) Noted the creation of a planning application register showing Buckden Parish planning application status

#### **2324/72 Highway Matters**

- a) No specific action required
- b) Cllr. Ingram reported that he and Cllr Vetch had met with an engineer from NY Highways to discuss a number of issues including:
  - 1) Problems with flooding and surface damage at the south entrance to the Buckden village, outside Oughtershaw Hall and on Kidstones Causeway
  - 2) Quality of Gritting in bad weather – Area 5 vs. Area 1
  - 3) Car park and direction signs in Buckden Village opportunities for rationalisation and improvement
  - 4) Parking restrictions throughout the village
  - 5) Provision and siting of new village signs at the entrances to the village.The engineer will report on these issues to Area 5 Management who will be visiting the village on 18<sup>th</sup> January with Cllr. Foster to understand the issues themselves. Cllr. Ingram will submit a written summary of the issues to Area 5 prior to this meeting.

### **2324/73 Land Registry Project**

Noted that there is nothing to report on the Land Registry Project.

### **2324/74 Correspondence**

Correspondence received by the council was noted and actioned as follows:

- a) Resolved that Cllr. Jarrett would act as sponsor of the defibrillators at Beckermonds and Oughtershaw, and ensure that details held by The Circuit are kept up to date.
- a) Noted letter from NYC relating to by-election charges – no action required
- b) Noted letter from Pageant Master relating to D-Day80 celebrations. **Resolved** that Cllr. Ingram would discuss the possibility of a beacon with John Horner.

### **2324/75 Finance**

- a) Received and noted the current Bank Statements for November & December 2023.
- b) Received & noted the 2023/24 full-year forecast
- c) **Resolved** to approve the following payments:
  - a. Payment to Beck Cottage Bookkeeping for Payroll services as per quotation
  - b. Payment to London Hearts for Defibrillator
  - c. Payment to R Davidson in respect of Vodafone Charges
  - d. Payment of invoice for grit bins – 3 off - £375
  - e. Payment for additional bin – 2 off - £125 each on receipt of invoices (2)
  - f. Payment to HMRC of income tax owed
  - g. Payment to electrician for installation of defibrillator
- d) Noted submission of Precept request for 2024/25 on 31/12/23 – acknowledged by NYC
- e) Noted status of banking arrangements – Cllr Ingram now added as a signatory to account; savings account now opened; Cllr. Vetch authorised to set up payments; Awaiting removal of former clerk's access to bank account, which has been requested.
- f) **Resolved** to approve proposed changes to Financial Regulations regarding approval of transfers between council bank accounts

### **2324/76 Date of the next meeting**

Noted that the next meeting of Buckden Parish Council will be held at 7pm on Monday 11<sup>th</sup> March 2024.

### **2324/77 Exclusion of press and public**

Resolved that members of the press and public be excluded from item 2324/78 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature.

### **2324/78 Staffing matters**

[See confidential addendum for minutes of this item]

The meeting closed at 20.45

The Clerk should be given seven clear days' notice of items for the agenda of the next meeting.