

## **BUCKDEN PARISH COUNCIL**

### **DRAFT MINUTES OF THE ORDINARY MEETING OF BUCKDEN PARISH COUNCIL HELD AT BUCKDEN VILLAGE INSTITUTE ON MONDAY 14<sup>TH</sup> MARCH 2022 at 7.00PM**

Those present:

Chairman: Councillor P Vetch

Councillors: Councillor P Ramsden and Councillor J Way

Officer: Laura Jowett

Also Present: District Councillor S Metcalfe and one member of the public

#### **2122/134**

##### **Chairman's remarks**

Councillor Vetch advised that he would chair the meeting as Councillor Breen was unable to attend the meeting.

#### **2122/135**

##### **Apologies and reasons for Absence**

Apologies had been received from Councillor Breen and Councillor Jarrett.  
**Resolved** to approve the reasons for absence.

#### **2122/136**

##### **Disclosures of Interest**

None

#### **2122/137**

##### **Minutes of the Previous Meetings**

**Resolved** that the minutes of the Ordinary Meeting of the Council on Monday 14<sup>th</sup> February 2022 be signed as a true and accurate record.

#### **2122/138**

##### **Public Participation**

One member of the public raised a number of issues.

They recalled that the community had been invited to attend a public consultation in 2013 regarding The Rivers Trust plans to improve the River Wharfe. They asked if any follow up study had been carried out as they had not noticed any improvements.

The public had been advised that the Rivers Trust intended not to dredge the river or to remove stones from under the bridge. The resident advised that he has noticed that the arches under the bridge have been affected and that it looks as though the bridge will eventually be washed away. He asked if NYCC have a contingency plan.

He mentioned that drains and gullies have been poorly maintained and that this exacerbates flooding.

The resident advised that his vehicle has been badly damaged by the vegetation on Seal Bank. The Council explained that it has reported this issue to NYCC on numerous occasions since September 2021 and have been advised that the work will be completed by the 18<sup>th</sup> March. The clerk will provide contact details so that the resident can complain to NYCC.

The Council agreed to invite the Rivers Trust to a future meeting and to raise the issue of the build up of gravel under the bridge with Area 5.

**2122/139**      **Reports from District / County Councillors**

Councillor Metcalfe gave an update on local government reorganisation in North Yorkshire.

**2122/140**      **Highways Matters**

- a) **To receive an update on Buckden Parish Council's pledge to support the 20s Plenty campaign, 20's Plenty for North Yorkshire**

Buckden Parish Council has pledged its support to the 20s Plenty campaign and had received some materials,

- b) **To consider any highways issues in the parish and any action required**  
The Council identified issues with pot holes some of which have been badly repaired. Seal Bank is an ongoing issue and the Council will check that the work has been done by the 18<sup>th</sup> March, as advised by NYCC.  
The Clerk will circulate the link to the parish portal to councillors.

- c) **To consider and approve terms of reference for a Road Safety Working Group**

**Resolved** to approve the terms of reference

- d) **To appoint members to the Road Safety Working Group**

**Resolved** to appoint Councillor Breen and Councillor Jarrett to the Road Safety Working Group. Non Councillor members will be identified and will be appointed at the next meeting.

**2122/141**      **Planning**

- a) **C/13/96A - Householder planning permission for demolition of existing first floor conservatory and replacement with first floor rear extension with balcony forming family area together with garage conversion to form room with glazed link to side at Studio Cottage, Buckden, Skipton, BD23 5JA**

**Resolved** to support the application.

**2122/142**      **Land Registration**

- a) **To receive an update**

Title plans had been purchased for two parcels of land. The plans showed that neither are available to be registered as common land.

- b) **To agree any action required**

No action required at present. Councillor Vetch will continue to investigate the process of registering non contentious areas such as the Village Green.

**2122/143**      **Emergency Planning**

- a) **To consider and approve terms of reference for an Emergency Planning Working Group**

**Resolved** to approve the terms of reference

- b) **To appoint members to the Emergency Planning Working Group**

**Resolved** to appoint Councillor Breen and Councillor Vetch to the Emergency Planning Working Group. Non Councillor members will be identified and will be appointed at the next meeting.

- c) **To receive an update and consider the purchase of a generator for use at the Village Institute in case of emergencies**

No update available. This will be brought to a future meeting when quotes have been received. Councillor Metcalfe provided information about the ward grant scheme and advised the Council could apply from the 1<sup>st</sup> May.

#### **2122/144**      **Correspondence**

- a) **To receive and consider information relating to The Great British Spring Clean**

Councillor Way offered to approach residents to arrange some litter picking.

- b) **To receive and consider information on the Government consultation on the Glover Landscapes Review – an opportunity to stop ‘off-roading’ in the Areas of Outstanding Natural Beauty (AONBs) from the Green Lanes Environmental Action Movement (GLEAM)**

Received and noted. A further email regarding green lanes from the Green Lane Association, had been circulated to the Council ahead of the meeting. The Council **resolved** to send a message of support to Green Lanes Environmental Action Movement (GLEAM)

- c) **To receive an update on Local Government Reorganisation in North Yorkshire**

Received and noted

- d) **To receive notice of the Adoption of Minerals and Waste Joint Plan by North Yorkshire County Council**

This correspondence had not been received by councillors so will be circulated and brought back to a future meeting.

- e) **To receive an invitation to a Craven Parishes Liaison meeting on Wednesday 23<sup>rd</sup> March**

Received and noted. Councillors are unable to attend.

#### **2122/145**      **Council Business**

- a) **To receive an update and consider arrangements relating to the Queen’s Platinum Jubilee celebrations**

The Village Institute Committee are organising a street party and have advised that there is no need for the Parish Council to make a financial contribution.

- b) **To note the NJC cost of living increase from 1<sup>st</sup> April 2021 has been agreed at 1.75% and to pay the increased rate retrospectively from the 1<sup>st</sup> April 2021**

Noted. The pay increase will be applied and paid from the 1<sup>st</sup> April 2021.

- c) **To approve the purchase of a commemorative bench for the cost of £374.31 (exc VAT) for a bench of 1500mm or £451.90 (excluding VAT) for a bench of 1800mm. The cost will be reimbursed to the Council by the donor.**

**Resolved** that the longer bench (1800mm) should be purchased

#### **2122/146**      **Finance**

- a) **To receive and note the Bank Statements and a bank reconciliation to 28<sup>th</sup> February 2022.**

The bank statements and bank reconciliation were received and noted. The bank balance at the 28<sup>th</sup> February was as follows:

Unity Trust T1 account: £8342.16

- b) Resolved** to approve the following payments
- i. P.Vetch: Land registry documents: £14.00
  - ii. Clerk's expenses: Microsoft 365 subscription renewal: £59.99 (including VAT of £10.00)
  - iii. Clerk's salary: 2021-2022 pay increase, backdated to 01/04/21: £34.56

**2122/133**

**Date of the next meeting**

The next ordinary meeting of Buckden Parish Council will be held at 7pm on Monday 11<sup>th</sup> April 2022 in the Village Institute.

The meeting closed at 8.06pm

The Clerk should be given seven clear days' notice of items for the agenda of the next meeting.